

# Regional Pacific Logistics Cluster Workshop

12-16 June 2017 | Port Vila - Vanuatu



## REPORT:

# REGIONAL PACIFIC LOGISTICS CLUSTER WORKSHOP

Port Vila, Vanuatu | 12-16 June 2017



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## 1. INTRODUCTION

The second Regional Pacific Logistics Cluster Workshop took place in Port Vila, Vanuatu, on 12-16 June 2017. Undertaken with the Emergency Telecommunications Cluster (ETC), it was the first regional joint workshop in the Pacific region, with an agenda of both combined and cluster-specific sessions.

Following the inaugural Regional Pacific Logistic Cluster Workshop held in Fiji in February 2016, the foundation for this 2017 workshop was built upon the recommendations and input from national and regional actors, as well as consultations over the past 15 months.



This year's workshop focused on supporting national logistics clusters/committees create stronger logistical preparedness mechanisms at the local level. Through detailed country presentations, regular group discussions and the revision of national workplans, the aim was to provide an open, collaborative platform for discussion and debate around key logistics themes, whilst concurrently providing a forum for participants to have an opportunity to express their views.

It was also a continuation and strengthening of the successful cluster approach taken across the Pacific to address logistical constraints.

## 2. BACKGROUND

In September 2015, the United Nations World Food Programme (WFP) opened its first office in the Pacific region in Suva, Fiji, marking the beginning of an initial four-year project. The office has three primary areas of focus: logistics, emergency telecommunications (ETC), and food security.

During the early stages of opening, WFP consulted with regional partners and stakeholders across Australia and New Zealand as well as five identified priority countries: Fiji, Samoa, Solomon Islands, Tonga and Vanuatu. These consultations, combined with the inaugural Regional Pacific Logistics Cluster Workshop delivered in February 2016, led to the development of seven areas of collaboration; greater clarity and coordination to improve efficiency of the humanitarian supply chain; and, provided recommendations for subsequent workshops moving forward.



Over the past 12 months, there has been progression at both the regional and national level, in strengthening logistical preparedness throughout the Pacific. Activities undertaken include: defining the overall framework for seven main projects; establishing project-specific working groups; strengthening the logistic capacity at a national level (LCAs, TNA, Logistic training, SOP's, ConOPS); identifying options for further collaborations; prepositioning logistics support items in Australia and New Zealand; establishing a Pacific Preparedness Logistic Cluster webpage; and supporting the TC Winston response.

## 3. OBJECTIVES

The workshop objectives consisted of the following:

- Adopting localisation as the lense through which to implement the regional logistics projects, in support of the national logistics workplans
- Providing guidance to national logistics clusters to create a platform of discussion on how regional technical support can be tailored at the national level through stronger logistical preparedness mechanisms
- Nurturing synergies between agencies to uncover common areas of interests and potential collaboration

## 4. WORKSHOP PLANNING

### a. Location

A recommendation from the 2016 workshop report was to:

*Explore, through the Log Cluster group, the possibilities to undertake the next workshop in one of the Pacific Island countries.*

It was decided that Port Vila, Vanuatu would host the first joint Regional Pacific Logistics Cluster and ETC Cluster Workshop. Vanuatu was decided upon based on engagement over the past 12 months which comprised of the LCA pilot project, the shared warehouse project, advanced national UBD policies emergent with Red Cross and Customs, as well as the significant progression of the Vanuatu Logistics Cluster in laying the groundwork for provincial level roll down.

Furthermore, neither the ETC nor Logistics Cluster had previously hosted a regional workshop meeting in Vanuatu. As such, this was seen as an opportunity to expand participation from a range of actors across the Pacific, and provide an opportunity to explore some of the projects undertaken by Vanuatu's National Logistics Cluster.

### b. Participants

As with the inaugural workshop, various criteria were once again taken into consideration for the selection of participants for the 2017 forum. Key measures included needing to be involved in logistic preparedness or response; and, working in one of the following sectors:

- National NDMO or government
- The Red Cross Movement
- INGO or UN agency
- CROP agencies
- Academia
- Private Sector
- Militaries

Being in Vanuatu provided an invaluable opportunity to expand the local delegation, and assisted in achieving the key objective of providing support to national actors to increase capacity on logistic preparedness.

Similar to the 2016 logistics forum in Fiji, WFP viewed the workshop as an opportunity to glean knowledge from a range of actors from across the region, and thus saw it beneficial to widen the scope of attendees beyond the five priority countries. The workshop included representatives from:

- Australia
- Cook Islands
- Fiji
- Marshall Islands
- New Caledonia
- New Zealand
- Samoa
- Solomon Islands
- Tonga
- Vanuatu
- And, Global Logistics Cluster HQ, based in Rome



Participation varied during the five days, with an average of 53 logistics participants joining sessions across the week. Of all the attendees participating in the Logistic Cluster Workshop, there were 20 females and 37 males, making a ratio of 35% to 65%.

### c. Venue

Following an assessment of workshop venues available in Port Vila, it was decided that the Warwick Le Lagon was the best option in terms of location and infrastructure to support a joint workshop.



Based on previous experience and feedback, it was decided that the workshop would be held at a decentralised location. This provides an opportunity to sit together (including outside workshop hours) to exchange ideas, build relationships and learn about respective initiatives. This is particularly important during a joint workshop where participants may be split across sessions, and it was felt that Warwick Le Lagon would foster this kind of collaborative environment.

## 5. WORKSHOP STRUCTURE

Greater lead time to organise the workshop, larger regional support in putting the sessions together, and national support through the Vanuatu NDMO, allowed the organisers to take into consideration the recommendations made last year.

The most important, which was also the driver in deciding on the 2017 theme of localisation, was to design a more “national-focused” workshop rather than a regional one. As such, the workshop began with country presentations from Fiji, Samoa, Solomon Islands, Tonga and Vanuatu, from both ETC and logistics perspectives. These introduced the delegates to what each country has in place, the projects they are working on, and their achievements. It also highlighted the challenges faced and support required. This was complemented with summary reports from WFP representatives on the progress achieved at the regional level.

Starting with country presentations from the outset provided a solid foundation moving forward, and enabled countries to absorb activities undertaken (and in some cases lessons learnt) from other PICs. It also provided a platform to see the differentiations between countries on various activities, and identified areas for capacity building and priorities on a country by country basis.

As the week progressed, topics discussed on previous days became integrated into rounded discussions on the themes presented. The workshops concluded with presentations from Cook Islands, Fiji, Samoa, Solomon Islands, Tonga and Vanuatu on main activities to be undertaken (and assistance required) moving forward.

The purpose of the workshop agenda and structure, was to have the final presentations integrate and reflect the relevant ideas each country had established during the week, using their initial presentations as a basis. It also allowed the regional cluster to identify and extract trends from across the country workplans, as a guide for readjusting the regional workplan for 2017-2018, ensuring flexibility through country-specific support.

The workshop was designed to leave a maximum amount of time for agencies and participants to network, engage and share ideas and views through:

- Group work (with a particular focus on country groups)
- Long coffee breaks
- Dinners and evenings in a decentralised location

In regards to the facilitation processes, a large emphasis was put on group work. Other mechanisms included joint session (ETC & Logistics Cluster) panel discussions covering private sector and media; joint sessions on training; as well as logistic sessions on platform demonstrations and live simulations such as 'The Amazing Race' exercise to demonstrate the value of LCAs.



The themes covered were:

- UBDs
- Media & 'Reaching the Last Mile'
- Standardisation
- Shared warehousing
- Logistic Capacity Assessment (LCA)
- Stockpile mapping + platform (Tonkin & Taylor)
- Strengthening supply chains platforms (Oxfam, MIT, LSE, IMPACT model, GLCSC)
- Private sector engagement
- Pacific Emergency And Response Logistics (PEARL)

Presentations from across the workshop can be accessed [here](#).

At the end of each session/day, the outcomes of the working groups were captured through a pre-defined flipchart template provided, and country workplans were generated through these notes. Evaluation of the workshop itself was conducted during the final debrief.

## 6. KEY OUTCOMES

### a. UBDs

Participants were given a summary overview on the update of the UBD project at the national, regional and global level. The following findings were discussed:

- Participants agreed that the creation (or further development/clarity) of policy, SoP and guidelines on handling and processing, storage, and disposal of UBDs is needed. This activity would be undertaken by national logistics cluster members under the lead of the NDMO in respective countries, with assistance provided from the regional logistics cluster, along with engagement with the private sector.
- Participants agreed that a consistent communication strategy was important for both donor countries and domestic populations. It was discussed that this messaging would be generated at the regional level, and then provided to national actors for tailoring and feedback at the in-country level, thereby ensuring Pacific consistency.
- Through the NDRF presentation, it was discussed that community engagement strategy with diaspora communities must focus on building trust and connections based on working as ‘partners’ not ‘audience’, and how the humanitarian sector and diaspora communities can work together to effectively support response efforts in the future. This input will be taken on board for the communication strategy.
- There were also discussions around individual countries generating lists of goods that they may require post-event to then be distributed, to ensure that if UBDs do arrive, they may be useful and tailored to the country’s individual needs. This feeds into better receivables, and would be undertaken by national logistics cluster members under the lead of the NDMO, with the regional logistic cluster providing assistance. It would also be closely connected with the standardisation project.

### b. Reaching the Last Mile: Broadcasting and social media

This was a joint panel discussion with participants from both ETC and Logistics Cluster. Panel members represented Vanuatu Daily Post/Buzz FM96, The Independent/FM107, and VBTC. Topics covered included:

- Discussions around how the media can work with NDMOs to provide up-to-date and accurate information
- Recognising inaccuracies of social media, and how we address the challenges
- Working with broadcasters during a disaster to ensure stations are able to continue broadcasting and more remote communities can continue to obtain information
- The media as a trusted source of information to the public and how this can be utilised with key messaging (e.g. UBDs)
- Further engagement needs to be undertaken with media on key issues in preparedness phase

## c. Standardisation

The discussion around standardisation built upon last year's workshop takeaways, with the aim of tackling and finding resolutions on some of the theme's key challenges. There were interesting points made throughout the discussion and the Regional Standards Vs National Standards group activity debate. The following was discussed:

- Participants agreed that there are merits and issues to both sides, and we need to continue to keep sophisticated conversation happening around this issue at the regional and national level to ensure effective and appropriate delivery of NFIs.
- It was also demonstrated and acknowledged by PICs that "localisation" in the case of standards was referring to local procurement and that for similar quality, this translated into sharp unit price increases as well as low availability to cover large responses.
- The debate generated outcomes displayed in the final countries presentations, with most agreeing to the proposed approach of adopting regional standard, and identifying ways of adjusting or complementing them at country level. This was also reflected in the workplan notes with such suggestions such as "combine purchasing power by pooling with neighbouring countries"
- There were also interesting ideas around gaining community feedback on the proposed standards through roadshows, to identify local levels of uptake responsiveness.
- The logistics regional cluster will therefore need, through the technical regional clusters (Wash, Shelter, etc..) to identify regional standards, with the national level providing feedback/suggestions on local procurement options (through pilot projects for procuring a selection of tailored items locally), and acceptance from communities.
- Open communication and further liaison with the private sector on this issue, including identifying lists of potential local suppliers
- Gaining regular feedback from the community to improve standards regionally/nationally

## d. Shared warehousing

Following on from last year's workshop, participants discussed shared warehousing. Key points included:

- Participants stated that shared warehousing is something they are still interested in pursuing however, all indicated that there needs to be clarity around SoPs, handling of goods, policies between partners, management of the warehouse, and clear communication lines which were consistent outcomes from last year's session on the topic.
- WFP also clarified that they (and their donors) could support a shared warehouse project as a preparedness measure and as a way to foster collaboration, standardisation etc. Not solely as a response measure for which systems and capacities such as MSUs already exist.
- As part of the localisation process, national logistics clusters will need to engage in this consultation process, with assistance from regional level; recognising that different countries are at different stages.



- For those who have shared warehouses already in-action, greater clarity needs to be established, as well as an analysis of capacity building opportunities for warehouse managers and logistic officers.
- It was also later clarified how the shared warehouse project is a central piece of a national and coherent prepositioning strategy, utilising current tools and platforms to identify what stock is in-country, how much stock should ideally be in country, and how these tools might be useful in shared warehousing, and better prepositioning of goods.
- In terms of assistance - financial assistance and capacity building were indicated as a need from several countries.
- It was discussed that there must be a clear commitment that if the warehouse is built it will be used as part of building the capacity of national preparedness efforts – *if we commit to build, we commit to use!*
- In the closing session it was also stated that in order for this project to advance, there were some important and sensitive issues that needed to be put on the table and openly discussed between NDMO and NGOs in order to overcome them.

## e. LCAs

The LCA presentation discussed the pivotal role that LCAs play in preparedness strategy through the collection and sharing of logistics capacity information. The following was discussed:

- Participants agreed that LCAs are fundamental in providing the basis for a national document and can support operational planning by identifying bottlenecks and logistical constraints. Discussions highlighted the importance of local knowledge and keeping information updated (including population and household data) to ensure the most efficient delivery of goods during a disaster response.
- Participants agreed that at the community level, LCAs didn't always provide enough information or documentation. It is recommended this is a key area to address moving forward and as such the Provincial LCA (P-LCA) pilot conducted in Vanuatu appeared a successful model to replicate and extend in the Pacific. It was however also highlighted that for such a localised project to happen, it needed to be driven by the national logistics clusters.
- Participants agreed that mechanisms must be put in place at country level to ensure LCAs are updated regularly.
- Discussions centred on raising the profile of LCAs at the national level, so NDMOs no longer need to ask for information (from the different sectors); this data would become part of regular information sharing. This included working together with partner organisations and agencies across sectors so that people are collaborating to keep information updated, as LCAs can assist everyone.
- Discussion were also held around how LCA information is being integrated into new platforms (GLCSC), and moving towards generating visual and operational LCAs in real time (more under Platform outcomes).
- Discussion around challenges of accessibility when internet is not readily available.
- Different countries are at different stages of developing LCAs.
- The LCA session was identified as one of the most useful at the workshop.

## f. Stockpile Mapping and Platform (Tonkin & Taylor)

The stockpile mapping discussion ran across two separate presentations – the first one focused more on the theme broadly, and the second touched on a new platform being developed to improve efficiency, accuracy and ease of uploading stockpile mapping information. On the first one the following was discussed:

- Generally there is a consensus that stockpile mapping is useful, with participants agreeing that this sharing of information helps with preparedness strategies, though there were concerns with trust and transparency.
- Discussions that arose on how we can improve accuracy included: raising the profile of stockpile mapping and why it is important (to also assist with trust); ensuring comprehensive engagement from all stakeholders; remote storage site training; exploring the option for a simpler reporting system (this is discussed later with Tonkin & Taylor).
- In discussions on challenges, one of the major challenges was of trust and transparency, and also an uncertainty on the usefulness of data sent (including what is in-country, but what is also available).
- It was flagged by some that monthly reports are at times challenging when stock levels remain the same
- These challenges however were addressed in the platform discussion, and will be addressed through the new stockpile mapping platform which will allow for a more flexible update of information in real time.
- Some expressed that a monthly update was not always relevant, however, this will be overcome with the new platform that will enable users to update their own stock in real time as required.

On the subject of the development of the Tonkin & Taylor stockpile mapping system, the following was discussed:

- Participants were happy and keen to transition to the new system.
- WFP to introduce platform to pilot country, to identify any challenges/faults of the platform. The pilot country will need to be defined
- Once the platform is rolled out more widely, identified need for on-the-ground training to be supported by regional logistics cluster.
- The stockpile mapping platform system will need to link with other online systems (e.g. Global Logistics Preparedness Platform) and update data in real time.
- Consider offline version of the platform to address accessibility limitations of the site (especially in areas where internet connectivity may not be consistent).
- In the evaluation form, the stockpile mapping discussion was identified as the most useful topic discussed.

## g. Platforms (Oxfam, MIT, LSE, IMPACT model, GLCSC)

Several platforms were discussed as part of this presentation including: Forecast model (OCHA/SPC), Quantities (Oxfam), Location (MIT), LSE, GLCSC (including country pages). Although regrouped under a “platform” terminology, some of those are tools that will feed the platforms as such. Discussions included:



- Participants were happy with the creation of these platforms and see the potential of using them in the light of both positioning strategy and preparedness activities.
- The challenge of internet connectivity remained one of the biggest concerns for effective usage. This issue will need to be addressed by the individual platforms since at this stage, most are online platforms.
- Participants also raised concerns about the quality/accuracy of data and the security/sensitivity issues.
- In regards to the Global Logistics Cluster Preparedness Platform, all countries are interested in individual country pages. WFP however clearly highlighted that country pages would only be implemented if regularly fed by the countries. WFP will follow-up on this with individual countries to get things in motion.
- Identified need for on the ground training for a lot of these platforms, and consultations with actors in-country on how to effectively integrate them into existing systems.

## h. Private sector

The private sector engagement sessions ran across individual presentations and panel discussion. Presentations included: Vanuatu Business Resilience Committee, Pacific Local Supplier Engagement Project, Connecting Business Initiative and Fiji Business Disaster Resilience Council. Panel members included representatives from: Fiji International Telecommunications Ltd, Digicel (Vanuatu) Ltd, eTech Vanuatu Ltd, SPC-GIZ, HK Logistics, Ifira Port Development & Services Co Ltd, and FR8 Logistics.

Several questions raised included similar outcomes from last year, and so it is recommended that more discussion should be had around private sector engagement moving forward. Discussion points included:

- Developing better communication between national actors and private sector; working on *how* to engage with the private sector.
- Better communication is needed to improve preparedness measures. This includes knowledge sharing on individual systems, an understanding of resources, reporting lines, and capacity.
- Discussions around having an uptake of attendance from private sector in workshops and technical clusters moving forward. This feedback was shared between participants and private sector panellists.
- The need for clear lines of communication and coordinated messaging.
- Discussions around the costs of services during disaster periods.

## i. PEARL project

Following the identified need for standardised training, the Pacific Emergency and Response Logistics project was presented for the first time at regional level. Participants also took part in a joint session on SIMEX and Training of the Trainers (ToT). Key highlights include:

- Participants were very positive about the PEARL project, and pleased at potentially having access to a standardized, accredited logistics training.



- Participants engaged in discussion around potential criteria for PEARL participants. Similar points across all the group work included: commitment to wanting to work in the sector, or people already working in the sector and wanting to build on skills; scholarship opportunities; commitment to completing the course; people working across all sectors; representatives from each country; gender balance.
- Discussions around the need of a communication strategy. WFP to assist in developing a communications plan that can be tailored at national level. National logistics clusters to provide knowledge on the best routes for disseminating PEARL information to wider audiences.
- Register Training Organisation (RTO) identification in progress. Regional Logistics Cluster PEARL Working Group to continue consultation process and identify most suitable option.
- Participants from both ETC and Logistics Cluster took part in a joint discussion around the different types of SIMEX. The activity found similarities between groups discussions, some of which included table top simulations as an effective mechanism to test SoPs and processes; functional as a means to engage with partners and interoperability of functions; and, full-scale as a way to simulate an operation with input from all levels and sectors.
- Most countries interested in regular tabletop (to test SoP and ToR etc...) and full-scale (to all involve all levels) SIMEX
- Participants were also presented a joint session on ToT and discussed the components of a ToT, to assist on projects moving forward

## Final debrief

The last session of the week was an opportunity for each country's logistics cluster to incorporate in their plans some of the tools and projects presented to them during the week, either by the regional logistics cluster or by fellow country initiatives; with an emphasis on Pacific strengthening.

Using the challenges and requested support identified in their initial presentation as a basis, each country was asked to revise it, and incorporate what they thought would be ways forward and the activities they would like to develop. This was also an opportunity to reflect on the workplans they were asked to work on at the end of each session.

These country presentations will also form the premise from which the regional logistics cluster will extract the main trends, thereby creating the framework of the revised 2018-onward workplan aimed at reinforcing localisation by providing country-by-country tailored and requested support.

## 7. EVALUATION

An analysis of the evaluation form provided on the final day shows participants were generally pleased with the workshop overall, with people finding it valuable to hear even more from national perspectives.

Participants agreed that the topics were useful, but in future workshops would like more involvement from a variety of stakeholders (customs, military, private sector), and more hands on/practical activities with case studies, simulations and platforms.

In regards to localisation, people found the topic was well covered but would like more involvement and/or understanding of logistics roles at the national/provincial/rural level. In general, people felt the length and format of the workshop was effective, with a few stating it could be done in four days.



Furthermore, most felt they had an opportunity to express their views, but some would like longer time to undertake the group activities. Some people also expressed interest in attending both Logistics Cluster and ETC sessions, and so recommended holding the workshops on separate dates.

An analysis on the country workplans shows that many countries will be undertaking similar activities moving forward (these will form the basis for the revision of the regional logistics cluster workplan) but there are some differences in priorities based on the needs of each national logistics cluster (these will

determine how the regional support will be tailored on a country-by-country basis).

The below conclusions of the workshop are only reflective of WFP as the co-organiser of this event due to the absence of the Vanuatu NDMO on the last days because of ongoing TC Donna response efforts:

- This second workshop based on the recommendations made last year was much more active and representative of two-way communication.
- Localisation was the central theme of this workshop on the basis of the WHS outcomes and subsequent revisions of the largest regional donor's humanitarian strategies. The role of the national logistics cluster was widely discussed and



explored during this week and while more could have been done in drilling this concept further down, it was also displayed as an opportunity (to take more control) and as a challenge (local supplies costs, data collection, etc...).

- Across many of the sessions covered, it appears that a common theme emerged around the importance of collecting and maintaining relevant logistics data locally: either for the stockpile mapping, the provincial LCA's, the standardisation through local supplies, the presented platforms (that will only operate if fed with background info), or the PEARL training to increase local capacities in humanitarian logistics. The logistics localisation will be supported by the regional cluster towards individual country requirements but will only become effective and make a difference during preparedness and response if the national logistics clusters take ownership and full control of the data they need to collect and maintain. Maybe this is what logistics localisation is about?

Following this workshop report, WFP as logistics cluster lead agency, will work on updating the regional logistic cluster workplan and share it through the main partners for revision and updates probably early September. The final document will form the basis of the way forward on the regional logistics as well as provide a common frame of logistics support provision for individual countries.

## 8. RECOMMENDATIONS

The next workshop will once again take into consideration the valuable feedback provided by participants. This information is instrumental to ensure the workshop is a useful place for exchange and source of information for all attendees. Among the points to be considered for the next workshop, the focus will be on:

- Exploring, through the Logistic Cluster group, the possibility to undertake the next workshop in another Pacific Island Country
- Explore the possibility of invitations to stakeholders from a wider range of sectors (private, customs, military, insurance)
- Address or explore a wider range of issues such as Civ-Mil relationships or relation between Logistics and Cash.
- The possibility to define the agenda and session plans directly from the country's logistic clusters with the regional office only facilitating the process
- The possibility for the regional logistics cluster partners to share the financial costs.
- The next workshop should further build upon the theme of localisation, in support of National Logistics Cluster
- Explore the possibilities of more simulation/practical activities integrated into workshop

## 9. ANNEX

### a. Attendees\*

Name	Organisation	Country
Joe Tjiobang	ADRA	Vanuatu
Annalese Penh	Australian Red Cross	Australia
Luke Johnston	Australian Red Cross	Vanuatu
Leonard Chan	BSP / FBDRC	Fiji / Regional
Darren Bakai	CARE International	Vanuatu
Megan Chisholm (Country Director)	CARE International	Vanuatu
Olivia Dovan	CARE International	Vanuatu
Samson Busai	CARE International	Vanuatu
Yvannah Taga	Caritas	Vanuatu
Mark Mitchell	Caritas NZ	New Zealand
Patricia Thornhill	Consultant	Australia
Patience Vainerere	Cook Islands Red Cross	Cook Islands
Julie Stalker	DFAT	Australia
Richelle Turner	DFAT	Australia
Malia Pisi	DMO - Samoa	Samoa
Jobe Hargrove	Fiji Red Cross	Fiji
Diane Michard	French Red Cross	New Caledonia
Gavan Gordon	HK Logistics	Australia
Matt Everitt	HK Logistics	Australia
Russell Mitchell	Ifira	Vanuatu
Catherine Harris	IFRC	Fiji
Finau Limulo	IFRC	Fiji
Rowan Lulu	Israel Aid	Vanuatu
Amy Cole	MFAT	New Zealand
Gary Frost	NDMO - Fiji	Fiji
Ruci Daveta (Verebasaga)	NDMO - Fiji	Fiji
Waylon Muller	NDMO - RMI	Marshall Islands
Loti Yates (Director)	NDMO - Solomon Islands	Solomon Islands
Paul Hauato	NDMO - Solomon Islands	Solomon Islands
Shadrack Welegtabit (Director)	NDMO - Vanuatu	Vanuatu
Greg Vaughan (ACC)	NDMO - Vanuatu	Vanuatu

Jimmy Naura (Logs Officer)	NDMO - Vanuatu	Vanuatu
Peter Joseph	NDMO - Vanuatu	Vanuatu
Vea Aniseko	NEMO - Tonga	Tonga
Darren Brunk	NZ CID	New Zealand
Graeme Brown	NZ Red Cross	New Zealand
Benicio Obed	Oxfam	Vanuatu
John Wise	Oxfam	Fiji
Neverlyn Efo	Oxfam	Solomon Islands
Drasko Kraguljac	RedR Australia	Australia
Iese Wilson	Samoa Red Cross	Samoa
Nathan Klenner	Save the Children	Australia
Rohan Kent	Save the Children	Australia
Cyril Bakale	Solomon Islands Red Cross	Solomon Islands
Philip Surukwanga	Solomon Islands Red Cross	Solomon Islands
Bruno Naskovski	Tonkin And Taylor	New Zealand
John Leeves	Tonkin And Taylor	New Zealand
Andrew Parker (Chief of Vanuatu Field Office)	UNICEF	Vanuatu
Adrian Reynolds	Vanuatu Customs	Vanuatu
Baddley Anthony Tarry	Vanuatu Customs	Vanuatu
Sarafina Kaloran	Vanuatu Red Cross	Vanuatu
Suzanna Gislapno	Vanuatu Red Cross	Vanuatu
Alan Johnson	WFP	Fiji
Anna Young	WFP	Sweden
Faheem Araie	WFP	Italy
Florent Chane	WFP	Fiji
Jemma Pietrus	WFP	Fiji
Joseph Choi	WFP	Italy
Monica Salvitti	WFP	Australia
Niranchana Singto	WFP	Fiji
Peter French	WFP	Fiji
Salma Farouque	WFP	Fiji
Sanya Ruggiero	WFP	Fiji
Tony Freeman	WFP	Fiji
Meshack Kasa	World Vision	Solomon Islands
Nini Tamasui	World Vision International	Vanuatu

## b. Agenda

*Warwick Le Lagon Resort, Port Vila, Vanuatu*

This agenda presents the **logistics sessions** of the joint workshop. The detailed Emergency Telecommunications Cluster (ETC) agenda is separate.

<b>DAY 1 – Monday, 12 June 2017</b>	
8h30-9h00	<b>Opening</b> Chief Guest: Hon. Ham Lini Vanuaroroa, Minister of Climate Change Adaption, Vanuatu
9h00-9h30	<b>Introduction</b>
9h30-10h00	<b>Presentation of Vanuatu Logs &amp; ETC</b> -- <i>plenary.</i>
10h00-10h30	<b>Presentation of Tonga Logs &amp; ETC</b> -- <i>plenary.</i>
10h30-11h00	<b>BREAK</b>
11h00-11h30	<b>Presentation of Samoa Logs &amp; ETC</b> -- <i>plenary.</i>
11h30-12h00	<b>Presentation of Fiji Logs &amp; ETC</b> -- <i>plenary.</i>
12h00-12h30	<b>Presentation of Solomon Islands Logs &amp; ETC</b> -- <i>plenary.</i>
12h30-13h00	<b>Summary of the past year</b> -- <i>plenary.</i>
13h00-14h00	<b>LUNCH</b>
14h00-15h00	<b>Unsolicited Bilateral Donations (UBDs)</b> > National, regional and global activities
15h00-15h30	<b>Reaching the last mile - Broadcasting / Social Media</b> -- <i>plenary (ETC &amp; logistics together).</i>  Panellist: Dan McGarry, Media Director, Vanuatu Daily Post/Buzz FM 96 Panellist: Evelyne Toa, Deputy Editor, The Independent/FM 107 Panellist: Warren Robert, Team Leader - Technical Services Department, VBTC
15h30-16h00	<b>BREAK</b>
16h00-17h00	<b>Working session on UBDs</b>



<b>DAY 2 – Tuesday, 13 June 2017</b>	
8h45-10h30	<b>Prepositioning</b>
10h30-11h00	<b>BREAK AND GROUP PHOTO</b>
11h00-12h00	<b>Standardisation</b>
12h00-13h00	<b>Stockpile mapping</b>
13h00-14h00	<b>LUNCH</b>
14h00-15h30	<b>Provincial Logistics Capacity Assessments (LCAs)</b>
15h30-16h00	<b>BREAK</b>
16h00-17h00	<b>Continuation of LCAs</b>
	<b>Cocktail drinks (sponsored by HK Logistics), Warwick Le Lagon Resort</b>

<b>DAY 3 – Wednesday, 14 June 2017</b>	
8h45-10h30	<p><b>Private Sector</b></p> <ol style="list-style-type: none"> <li>1. Connecting Business Initiative (CBI)</li> <li>2. Fiji Business Disaster Resilience Council (FBDR)</li> <li>3. Creation of the Vanuatu Business Disaster Resilience Committee (VBDR)</li> <li>4. Local Supplier Engagement Programme – Australian Red Cross (ARC)</li> </ol> <p>-- plenary (ETC &amp; logistics together).</p>
10h30-11h00	<b>BREAK</b>
11h00-13h00	<b>Private Sector</b> - panel discussion and Q&A -- <i>plenary (ETC &amp; logistics together).</i>
13h00-14h00	<b>LUNCH</b>
14h00-15h30	<b>PEARL – Pacific Emergency and Response Logistics Training</b>
15h30-16h00	<b>BREAK</b>
16h00-17h30	<b>Training of Trainers, Simulations and Training</b>
	<b>Official workshop dinner and entertainment, Warwick Le Lagon Resort</b>

<b>DAY 4 – Thursday, 15 June 2017</b>	
8h45-10h30	<b>Platforms introduction</b> <b>Stockpile Mapping Platform</b>
10h30-11h00	<b>BREAK</b>
11h00-13h00	<b>IMPACT Model</b>
13h00-14h00	<b>LUNCH</b>
14h00-15h30	<b>Pacific Logistics Cluster website</b>
15h30-16h00	<b>BREAK</b>
16h00-17h30	<b>PICs to prepare way forward based on the past week and on the basis of country needs.</b>

<b>DAY 5 – Friday, 16 June 2017</b>	
8h45-10h30	<b>Presentation of Vanuatu Logs &amp; ETC</b>
	<b>Presentation of Tonga Logs &amp; ETC</b>
	<b>Presentation of Samoa Logs &amp; ETC</b>
	<b>Presentation of Fiji Logs &amp; ETC</b>
10h30-11h00	<b>BREAK</b>
11h00-11h30	<b>Presentation of Solomon Islands Logs &amp; ETC</b>
11h30-12h30	<b>Logistics wrap-up</b>
12h30-13h00	<b>Closing remarks</b>
13h00-14h00	<b>LUNCH</b>
14h00 +	<b>Departures</b>

\* Please note, this is the total list of confirmed attendees at the start of the workshop. The average cited in this report, is taken based on attendance across the five days.