**Mobile Storage Unit (MSU) request form**

Partners requesting MSU(s), also called Rubb Hall(s), from the Logistics Cluster must fill out and sign this request form and send it to [ethiopia.logisticsclustermsu@wfp.org](mailto:ethiopia.logisticsclustermsu@wfp.org).

Along with this form, the requester must send pictures of the field where the MSU(s) will be assembled to assess the need for levelling.

The Logistics Cluster will then assess the requests and give an answer within a week indicating if the request has been approved or not.

**Questions:**

How many MSU(s) is your organization requesting for?

When would your organization like to receive the MSU(s)?

In which location would your organization need to set up the MSU(s)?

Currently, does your organization have storage space in this location?

If yes, how many square meters?

Which programs would the MSU(s) be used for? Which type(s) of items would be stored in the MSU?

What would be the total required storage capacity for this specific location?

Will the MSU(s) be used for an emergency response?

Does your organization already have a land for the MSU(s)?

Does the land need to be levelled prior setting up the MSU(s)?

Does your organization have technicians to erect the MSU(s)?

Does your organization agree to provide porters/casual labour to offload and set up the MSU(s) at the destination (approximately 6 porters but will depend on the number of MSUs to be erected)?

Does your organization agree to share the MSU(s) space, at no cost to user, with other national and international NGOs and/or international organizations if they request for it?

Does your organization agree to handle the maintenance of the MSU(s) once the responsibility has been transferred to your organization?

Organization:

Name:

Position:

Date:

Signature and stamp: