
Meeting Minutes, 13 July 2021

Mekelle, Ethiopia



LOCATION	Mekelle
DATE	13 July 2021
CHAIR	Crispin Tshiamala, Mekelle Field Logistics Cluster Coordinator
PARTICIPANTS	Action Against Hunger (ACF), Action for the Needy (ANE), Action for Social Development and Environmental Protection Organization (ASDEPO), Alight, Catholic Relief Services (CRS), Care International, Concern Worldwide, Development Expertise Center (DEC), CST Ethiopia, Digital Opportunity Trust (DOT), Emergency Telecommunications Cluster (ETC), GOAL, Imagine 1 Day (I1D), International Committee of the Red Cross (ICRC), International Committee for the Development of Peoples (CISP), International Organization for Migration (IOM), Médecins Sans Frontiers Belgium (MSF), Mothers and Children Multisectoral Development Organization (MCMDO), OXFAM, Relief Society of Tigray (REST), Save the children, Smart Development NV, United Nations Population Fund (UNFPA), World Health Organization (WHO), World Vision, ZOA.
ACTION POINTS	<ul style="list-style-type: none">• The Logistics Cluster will share with partners information on UNHAS services once received.• The Logistics Cluster will update partners on WFP Cost Recovery Fuel Services once more information is available.• Partners to submit their transport requests using the Service Requests Form (SRF) via ethiopia.logisticsclustercargo@wfp.org
AGENDA	<ul style="list-style-type: none">• Logistics Gaps and Bottlenecks• Operational updates• Discussion and Updates from Partners• AOB

1. Logistics Gaps and Bottlenecks

Fuel

- WFP Cost Recovery Fuel Service will be delivered by WFP Service Provision. A copy of the [Service Level Agreement](#) and SOP was shared with partners. It was noted that this service would be on a cost recovery basis with an added 4.5 percent overhead fee. The service would be issued after the reception of the proforma invoice signed and the advanced payment of 100 percent of its value.

Transport Services

- Transport services are being affected by limited access to fuel and cash within Tigray. Nonetheless, the Logistics Cluster confirmed that the transport service is still available and is working to keep it functioning. Partners are invited to submit their request for transport services using the [Service Request Form](#) via ethiopia.logisticsclustercargo@wfp.org

2. Operational updates

- A convoy co-led by WFP transporting humanitarian supplies from Addis to Mekelle through Semera departed on Friday 9 July with 52 trucks and arrived in Mekelle on 12 July. The Logistics Cluster facilitated the coordination and transport access of 16 trucks from six different partners.
- A second convoy from Semera to Mekelle will depart on 15 July. The Logistics Cluster is coordinating 15 trucks from four partners and facilitating access to transport services to four partners in 11 trucks.
- Partners are encouraged to join the convoy with their own trucks or by using Logistics Cluster-facilitated transport services. Partners were reminded that in order to join the convoy with their own truck, trucks must be registered in the Cargo Movement Notification 48 hours before departure.
- The Logistics Cluster has facilitated the storage of 22 mt of NFIs (health and WASH supplies) on behalf of three partners

3. Discussion and Updates from Partners

- The Emergency Telecommunications Cluster (ETC) presented the services offered in Mekelle and Shire.

4. AOB

- Shortages of fuel and cash availability remain the main concerns of partners in Mekelle. In this sense, the Logistics Cluster clarified that fuel transport and storage will not be among the services that can be accessed through the cluster.
- Some partners asked if UNHAS would facilitate the movement of cash. The Logistics Cluster will update partners once more information is received from UNHAS on the services that can be accessed.

The next Mekelle Coordination Meeting is scheduled for 27 July at 15:00 EAT at WFP Office.

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