

- LOCATION:** Kyiv, Ukraine
- DATE:** 1 October 2015
- CHAIR:** Logistics Cluster Coordinator
- PARTICIPANTS:** All Ukrainian Union of Baptists (AUCECB), Association Internationale de Coopération Médicale (AICM), Food and Agriculture Organization of the United Nations (FAO), GOAL, People in Need (PIN), Première Urgence – Aide Médicale Internationale (PU-AMI), Save the Children Foundation (SCF), Ukrainian Orthodox Church (UOC), United Nations Refugee Agency (UNHCR), World Food Programme (WFP), World Health Organization (WHO).
- ACTION POINTS:**
- The Logistics Cluster to circulate by email the Temporary Order of the Security Service of Ukraine (SSU) on Control of the Movement of People, Transport Vehicles and Cargo Along the Contact Line in Donetsk and Luhansk regions (Temporary Order) and its unofficial translation into English.
 - The Logistics Cluster to apply new procedures on cargo transportation established by the Temporary Order and inform organizations on results
 - The Logistics Cluster to re-send by email the invitation for the User feedback survey.
 - The Logistics Cluster to establish a warehouse in Sievierodonetsk.
 - The Logistics Cluster to identify procedures for using the railway to Luhansk.
- AGENDA:**
1. Access and Transport services
 2. Warehousing
 3. Coordination

1. Access and Transport Services

- The Logistics Cluster informed participant that on 28 September 2015 the Security Service of Ukraine (SSU) has adopted the amended 'Temporary Order of Movement of Persons, Vehicles and Cargo along the Contact Line in Donetsk and Luhansk Regions'.
 - The Temporary Order is available on the SSU website in Ukrainian http://www.ssu.gov.ua/sbu/control/uk/publish/article?art_id=136476&cat_id=135945.
 - The unofficial translation into English was prepared by OCHA and will be shared with organisations by the Logistics Cluster.
 - The Temporary Order sets five check-points for automobile transport: (1) 'Stakhanov – Zolote-Hirske- Lysychansk' ('Lysychansk' check-point; (2) 'Horlivka-Artemivsk' ('Zaitseve' check-point); (3) 'Donetsk-Kurakhove' ('Kurakhove' and 'Heorhiivka' check-points); (4) 'Donetsk-Mariupol' (through Volnovakha) ('Buhas' check-point), (5) 'Novoazovsk-Krasnoarmiysk-Talakivka-Mariupol' ('Hnutove' check-point).
 - In addition, the Logistics Cluster informed that according to the amended Order it is now possible to transport humanitarian cargo by railway.
- It was also shared that some international humanitarian organisations now have simplified procedures for crossing into non-government controlled area (NGCA) with humanitarian cargo.
 - The list of organisations is on the Ministry of Social Policy (MoSP) web-site, Order #975 of 30.09.2015: http://www.mlsp.gov.ua/labour/control/uk/publish/category?cat_id=147818.

- The list will be updated and as of 1 October includes the following organisations: International Committee of Red Cross (ICRC), Médecins Sans Frontières (MSF)-Belgium, PIN, Norwegian Refugee Council (NRC), PU-AMI, Danish Refugee Council (DRC), Caritas Ukraine, Caritas in Donetsk, SCF, UNHCR. Organisations which are not in the MoSP will have to use previously established procedures.
- Organisations were also informed that in accordance with these 'new simplified procedures' established by the Temporary Order, humanitarian organisations do need to apply for the MoSP to recognize cargo as humanitarian. However, the following set of documents is to be provided at the inspection point before crossing into NGCAs:
 - purchase contract, specifications, pro-forma invoices, etc.;
 - commodity transport records which may include various kinds of consignment notes;
 - other documents required to verify information about customs value of goods and currency controls, proof of payment of customs duties for foreign cargo;
 - permission documentation, e.g. license, various products certificates (when required for particular goods);
 - documents proving registration of the organization (e.g., certificate of NGO accreditation, taxpayer certificate, etc.).
- The cargo is to be checked at one of three inspection points in Volnovakha, Sloviansk or Mariupol. The duration of cargo check can be up to 24 h. After the cargo is checked, it will be sealed by the stamp of the humanitarian organization. Representatives of humanitarian organizations owning the cargo are to be present during the inspection. If it is not possible, a person with a notarized authorization can represent their interests; the person can also represent several organizations.
- Participants were also updated that one of the amendments require humanitarian organizations to inform the CIMIC (Civil-Military) Center about the itinerary of the humanitarian cargo not less than two days before the cargo movement.
- Participants enquired whether the organizations in the MoSP list for simplified procedures have right to choose between the old and the simplified procedures. Additional questions were asked about the nature of documents to be presented during the inspection. The Logistics Cluster replied that this question has to be clarified with the relevant authorities and added that the new procedures have been just recently established and are still to be tested.
- Participants were informed, that the Logistics Cluster continues its transport services, which will include all relevant paperwork and procedures as stated in the new temporary order.
- The Logistics Cluster informed organizations that since now there is no ban to use the railway, such type of transportation for delivering humanitarian cargo to NGCAs is being considered by the Logistics Cluster and necessary investigations on procedures are on-going.
 - As a result of preliminary assessment and various meetings with railway representatives, the Logistics Cluster established that the Ukrainian Transport Logistics Centre services have to be used to request the railway service.
 - Organizations were provided with hard copies of the railway scheme of Ukraine. Transportation by rail might be feasible to Luhansk since the access by road to Luhansk without passing Donetsk oblast is almost impossible. Participants were also distributed the copies of the Access Constrains Map where they could see that direct access to Luhansk marked as 'not passable'.
- As for current transport service provision, the Logistics Cluster reminded organizations that deliveries to NGCAs is only possible for humanitarian organizations which have been registered/accredited on NGC territories.

- The Logistics Cluster also added that as per the current Concept of Operations, transport service within Government-controlled areas (GCAs) is not provided by the Logistics Cluster.
- The Logistics Cluster asked organisations which of them had obtained accreditation in NGCAs. The majority of organizations replied that their registration was either rejected or was on-going. Some organizations never applied since they plan to implement their projects through partners. PIN replied that it was publicly announced by so-called 'DPR' authorities that the accreditation for this organization had been granted.

2. Warehousing

- The Logistics Cluster has reminded participants that the warehouse in Dniopropetrovsk is a 'transitional' warehouse which is to be used for a short period of time prior to cargo departure to NGCAs. Organizations were kindly requested to send their cargo to the warehouse only after consultations with the Logistics Cluster.
- The Logistics Cluster added that it is taking actions to establish/share a warehouse in Sievierodonsk. This warehouse could serve as a staging area before deliveries to Luhansk (including the rail). The Logistics Cluster continues investigating options for a warehouse in Luhansk.
- Some of participants informed that in order to obtain accreditation/registration in NGCAs it is mandatory to indicate a warehouse address. Therefore, they requested whether the Logistics Cluster warehouse address could be indicated. The Logistics Cluster replied it can consider it on a case-by-case basis depending on requirements.

3. Coordination

- The Logistics Cluster updated participants that current 'Special Operation' (Logistics Cluster in Ukraine) is active until 31 December 2015. The operation is almost fully funded.
- The Logistics Cluster is now preparing information for the Humanitarian Needs Overview (HNO) and Humanitarian Response Plan (HRP) for 2016. The process is on-going for all Clusters present in Ukraine. The drafts will be shared and discussed amongst organisations.
- Organisations were reminded to complete the User feedback survey. The request was sent by email to all Cluster participants on 24 September 2015. The email will be re-circulated. It was stressed that the survey is part of a future Lessons Learned exercise and participation in the survey is therefore important to gather feedback regarding the services provided by the Logistics Cluster.
 - The deadline for completing the user feedback survey is 9 October 2015.
- The next Logistics Cluster meeting will take place on 8 October 2015 at 17:00, when the new Logistics Cluster Coordinator will be introduced.

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