
LOCATION	Online
DATE	29 October 2020
CHAIR	Global Logistics Cluster Preparedness Project Team
PARTICIPANTS	Action Contre la Faim (ACF), Catholic Relief Service (CRS), HELP Logistics (Kuehne Foundation), International Federation of Red Cross and Red Crescent (IFRC), Kühne Logistics University, United Nations Officer for Coordination of Humanitarian Affairs (OCHA), Welthungerhilfe/ Emergency Supply Pre-positioning Strategy (ESUPS).
ACTION POINTS	<ul style="list-style-type: none">• The Logistics Cluster to inform the Strategic Advisory Group (SAG) and the Project's donors of the change in the selection of candidate countries.
AGENDA	<ol style="list-style-type: none">1. Country Candidate Selection – Last countries2. Global Preparedness Workshop3. AOB

1. Country Candidate Selection – Last countries

In order to finalise the country candidate selection process for the current funding period, an extensive budget review was conducted until October 2020 to evaluate how many additional countries can still be targeted amidst the COVID-19 emergency related project adaptations causing additional costs in the ongoing project countries. Based on the forecast of remaining funding against a moderate COVID-19 2021 scenario, the working group discussed a proposed approach on additional project countries using the 2020 revised country candidate selection process, approved by the Strategic Advisory Group (SAG). Further details below.

Budget Forecast

- An extensive budget forecast was conducted by the Global Logistics Cluster Preparedness Project team from August to October 2020 to evaluate the remaining budget to extend the Preparedness project implementation to additional countries.
- Two scenarios were taken in consideration for the budget forecast:
 - The first scenario evaluated an optimistic scenario where all currently planned activities for 2020 and 2021 will be conducted in the currently ongoing project countries. According to this cost scenario, approximately 450,000 US dollars would be available for additional project countries to be implemented. This scenario is considered unlikely and taken as the baseline level on budget availability assumptions.
 - The second scenario looked only at the expenses considered to be likely in a moderate COVID-19 scenario. In this case 600,000 US dollars would be available for additional

project countries to be implemented. This scenario is assumed as the most likely for the currently forecasted COVID-19 development.

- In accordance with the SAG-approved country candidate list (see following paragraph), potential additional countries were identified in priority order, while subtracting the forecasted potential project cost per country candidate, until the remainder budget would be exhausted.
- Consequently, it is estimated that the preparedness project could be launched in an **additional four countries**, see below.

A revised process of Country Candidate Selection

- As of October 2020, work has been completed in one country (Indonesia), is underway in the Pacific region and twelve countries (Bangladesh, Cambodia, Haiti, Colombia, Iraq, Lao People's Democratic Republic, Madagascar, Mozambique, Philippines, South Sudan, Malawi and Zimbabwe) and is due to commence in three more (Bhutan, Honduras, Nepal) in the coming months.
- The Global Logistics Cluster Preparedness Workshop held in Rome in 2019 proposed revisions to the identification criteria (following the Global Logistics Meeting - held in Dublin in 2019 - where several recommendations were made around the candidate-country identification and selection process). The updated version is available on <https://logcluster.org/preparedness>¹.
- A revised list of 30 candidate countries was developed.
- Within the list of 30 candidate countries, the Global Logistics Cluster Preparedness Team works from the highest priority candidate country to the lowest.
- Where the project cannot be initiated then – following the Global Preparedness Working Group recommendations – the selection will move on to the next candidate.
- As of the current context feasibility assessments (selection criteria 5 & 6), the project cannot be initiated in Myanmar, Papua New Guinea, Sudan and Pakistan within the current funding period, due to limitations on assessed project feasibility.
- Consequently, the working group agreed to extend the project activities in order of the resulting priority, to **Kenya, Tajikistan, Sierra Leone and Guatemala**.
- The Logistics Cluster will inform the Strategic Advisory Group (SAG) and the Project's donors of this change and start reaching out to the identified candidate countries in a consultative onboarding process.
- Should one of the countries not be in the position to initiate the project in the given funding period, the next country on the updated candidate list will be approached.

2. Global Preparedness Workshop

The proposal for this year's Global Preparedness Workshop was presented as follows:

- The Workshop would be organized from 15 to 17 December.
- The Workshop topics would be:
 - Review of 2020; 2021 outlook with the perspective of COVID-19

¹ <https://logcluster.org/document/preparedness-concept-note-candidate-country-identification>

- Review of the project framework (Institutional Capacity Strengthening) with national partners in lead
- Monitoring change
- To allow for the event to be accessible across different time zones, the Workshop will be led according to a “3x3x3 Format”: running for 3 days, at 3 hours each day per region, and rotating across 3 regions: Asia Pacific, Africa-Middle East and Americas. Each daily 3-hour session will be compiled into a 10-minute-summary-video.
- The Workshop’s intent is to ensure that the voices of different stakeholders, especially on national level, are heard. Thus, partners and government counter parts will be invited to record videos (prior to the meeting) which will then be shared during the different sessions.
- Members of the Working Group were invited to express their interest to participate in the facilitation of this event. Welthungerhilfe and IFRC offered to participate in the facilitation of the Asia-Pacific sessions. IFRC also offered to participate in the facilitation of the Americas sessions.

3. AOB

- During the next meeting, the Institutional Capacity Strengthening (ICS) Framework will be presented. The link to the ICS documents can also be found [here](#) in the Logistics Cluster Preparedness webpage.

The next Preparedness Working Group Meeting is planned to be held on 12 November (time to be confirmed)

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