

UNHAS Operational Notice 2017-06-05 R2.

To: UNHAS Air operations, Airfield Focal Points (AFP), UNHAS Radio Room

Subject: Location report (Airfield, Landing Zone, and Drop Zone)

Date: October 02, 2020

Before each day's release of UNHAS aircraft in South Sudan, there shall be a Location Report provided to the UNHAS Radio Room, who will provide the information to the flight crew before the release of the flight.

The location report needs to include at a minimum:

1. **Location Name, Time and Date:** Airfield ABC at 07:20, local time on the 02nd of October 2020
2. **Local Clearance:** Confirming that Local Authorities have been informed and there are no objections to UNHAS aircraft operations during the day (*in case of any existing time restrictions for operation, indicate in the report*)
3. **Security Situation:** Current situation assessed to be safe for UNHAS Air operations at the airfield and in surrounding areas. Any known concerns or threats needs to be included in the report.
4. **Weather Report:** Last rain occurred (*days/hours*), Cloud coverage and approximate height, approximate visibility, wind strength and direction from. Any hazardous weather phenomena observed (*rain, thunderstorm, lightning, hail, fog, dust, poor visibility*).
5. **Airfield Conditions:** Surface condition (*dry, wet, contaminated, flooded, dusty*), any obstacles in the operating area, any FOD (*Foreign Objects*) -type and location- on, or in the vicinity of, the landing area.
6. **Restrictions:** i.e. reduced runway length/width if applicable, helicopter operations only, recent changes in airstrip/DZ layout (*radio mast installed, building constructed e.t.c*).
7. **Airfield Focal Point (AFP) name and agency:** Name of the reporting person and agency, who provides the location report and will be focal point at the airfield for planned UNHAS flights/airdrops.
8. **Remarks/Hazards:** Any other information that may be applicable for UNHAS and the aircraft operation in the airfield/DZ and surrounding area. (*Tall grass/vegetation around the airstrip/DZ, increased birds activity, hazardous movement of vehicles, life stock or people at, or in a vicinity of the landing area*).

The Location report needs to be provided with the most accurate information *gathered at the planned UNHAS airfield/DZ location* whenever possible. If there is *any change* to the above, after the report has been provided, this needs to be *immediately communicated to the UNHAS radio room*.

The Airfield Focal point shall be at the airfield at least 40 minutes prior the aircraft scheduled arrival time to ensure that airfield conditions and situation are acceptable for UNHAS flight operations, and any changes from the original report needs to be immediately communicated back to UNHAS radio room. *The absence of an AFP or failure to provide critical and timely information may cause the aircraft to abandon the mission.*

Example 1:

1. **Location Name, Time and Date:** ABC airfield, 08:00L, 02 October 2020
2. **Local Clearance:** Local Authorities are informed and got no objections to UNHAS aircraft operations during the day
3. **Security:** Security Situation observed as calm at the helipad and in immediate area.
4. **Weather Report:** Last recorded rain 3 days ago, Sky is clear, Visibility at ground level is good and estimated as 5 km, Wind is calm.
5. **Airfield Conditions:** The helipad is dry, operational and clear of debris.
6. **Focal Point Name and Agency:** Aram Malawi, ABC NGO 7.
7. **Restrictions:** Not observed.
8. **Remarks:** A lot of birds noted around the helipad area.

Example 2:

1. **Location Name, time and date:** XYZ airfield, 07:00L, 02 October 2020
2. **Local Clearance:** Local Authorities informed with no objections for UNHAS operation as per the schedule.
3. **Security Situation:** Security Situation observed as calm at the airfield and in immediate area.
4. **Weather report:** Last recorded rain - 1 hour ago, Sky- low clouds, Visibility at ground level is good and estimated more than 10 km, strong wind from East, thunderstorm with lightning observed in the vicinity of the airstrip.
5. **Airfield Conditions:** Runway is wet with a standing water patches. Aircraft parking area is muddy.
6. **Focal Point name and agency:** Jon Perkins, CDG Relief NGO .
7. **Restrictions:** Runway is wet, recommendation to use helicopters only.
8. **Remarks:** Radio mast about 20 meters tall, recently constructed 600 meters south of the runway.

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For any safety or security issue, kindly send report to: UNHAS Safety/Security: southsudan.aviationsafety@wfp.org
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This operational notice is issued by UNHAS Management for the recipients review and action as applicable. Any disagreement needs to be promptly transmitted to UNHAS management.